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| **Meeting Name** | Resident Council Minutes – Nursing Home |

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| **Date** | 6 Oct 2022 | **Location** | Home Units |
| **Start Time** | 9:30am | **End Time** | 11:00am |
| **Meeting Facilitator** | David Crafts | **Minutes Prepared by** | David Crafts |

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| **Meeting Type** | **Resident Council** |
| **Attendees** | 18 Residents, 1 as Chairperson, Dave Crafts as Resident Council Assistant |
| **Absent** |  |
| **Distribution List** | Resident Council Assistant, Resident Council Information Kiosk, CEO, Administrator, Department Managers, Team Leads |

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| 1. Welcome by Chair:   1.1 Approval of Non-Resident Attendees: approved   1. Business Arising from Last Meeting (Sept 12,2022):    1. Action Items from last meeting as assigned:   Residents voiced concerns that at breakfast service the plates are too small as they can not add jam or peanut butter without the toast falling off the plate, residents would like larger plates that will hold the food while they dress and eat it. These plates where noted to be perfect size for pie that is currently being crushed into small bowls.  **RESPONSE**: Jeannine FSM responded that larger plates are now being used for breakfast, if the resident only wants toast the smaller plate is still being used. The Pie will be served on the small plates moving forward. ***Resolved***  Residents voiced concerns that they feel portion sizes have decreased at some servings and are not being given the amount of food that they want. Residents say they see dietary staff taking back large amounts of food to the kitchen as fast as they can. Residents would like the dietary staff not to pack up until Residents have been approached for extra servings, 10 mins after last plate has been served.  **RESPONSE**: The Dietary Aides will be reminded to ask if anyone would like a second serving before packing up. ***Resolved***  Residents commented that they would like the next menu to consider the following food items, boiled perogies, wieners and beans, catfish, more spaghetti.  **Response**: This menu will be presented at the meeting in early November. Like the Summer Fall menu, changes were made following requests made at Resident Council Food Committee. Thank you for the suggestions! ***Resolved*** |

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| 1. New Business  * October 10th, 2022 is Thanksgiving, business offices will be closed. * Thanksgiving meal Monday Oct 10 at 5pm.   Ham with pineapple glaze, roasted mini red potatoes, buttered corn, pumpkin pie with whip cream.  Option 2: vegetarian lasagna, garden salad, cherries |

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| 1. Standing Agenda Items:    * 1. Activity Dept. Update:  * Keep an eye on the information televisions in the dinning rooms for changes to the activity calendar. * New bus has arrived. * October 10th, 2022 is Thanksgiving, no activity programs will be schedule. * Municipal Election will held in the café/Grand Room area on 24th Oct 2022 from 1pm-5pm. * November 6th 2022 Back to Standard Time, “turn clock back an hour.   1. Nursing Dept.   Covid booster vaccines to begin this week on well residents.  Influenza vaccinations to begin end of October for protection over projected flu season.   * 1. Admin Dept.   **Administrator’s Report**:  Media Reports the Homes is not Airconditioned:  August 19th, 2022, the home was issued a Director Order and fine of $1100.00 for non-compliance with the installation of air-conditioning in all resident rooms. Despite ongoing attempts from our Engineering Firm Chorley and Bisset to communicate the type of system we have to the MOH and that it meets the design standards, we were issued the Order with specific dates to have a plan in place.  We did meet with the MOH on Wednesday, September 14 as required, and received approval today for the following plan:   * Re-balancing of all 5 HVAC units in the home, on three floors to ensure maximum efficiency. * Installation of a supplemental Variable Refrigerant Flow (VRF) cooling systems in the main corridor of the top floor (Third Floor) of the 2001 resident wing portion of the building. The 2013 resident wing is already equipped with a supplemental VRF cooling system in the main corridor of the top floor. The purpose of this unit is to provide additional cooled air to the third floor to allow the other floors to remain comfortable and not become freezing cold trying keep the third floor comfortable.   The Public Report is posted at [Home Report (ltchomes.net)](http://publicreporting.ltchomes.net/en-ca/homeprofile.aspx?Home=3047&tab=1).  Heather Martin CEO has submitted an appeal request to the Ministry of Health and to the Health Services Appeal and Review Board. The HSARB will conducts an independent investigation apart from the MOH to make the process fair and transparent. We have requested a review of the order and fine and requested both be rescinded. We have received confirmation that our request was received.  **Crawford Street**: The City of Sarnia has worked with us to keep our back parking lot open by completing the work in stages which has been great! There will be a time when they need to pave the road that we will not have access to the parking lot. We are working on plans for parking to ensure our staff can be parked close by.  **Bus**: has arrived in September. Kerri is busy getting the plates and insurance ready to get the bus on the road!  **Nursing Home Outbreak**: The Huron and Michigan units continue to have COVID cases, the Erie Unit’s sole case was stopped Sept 27, 2022. The entire Nursing Home remains on outbreak status though, but the Rest Home remains open and running as normal. There is a lot of COVID in the community at this time, if you are leaving the home, please wear a mask!  **Fall Preparedness**: we are beginning work again to ready the home for Influenza Season and for a potential 8th wave of COVID. The government is just starting to forward new Directives as they work to rebuild the healthcare system and respond to the ongoing human resource crisis. More information should be available for your next meeting and the next Family Council Meeting.  As always please reach out if you have questions or concerns, Virginnia   * 1. Housekeeping Dept. Update: NTR   2. Maintenance Dept. Update: NTR   3. OARC Update: NTR   4. Resident Bill of Rights Monthly Education:   22. Every resident has the right to designate a person to receive information concerning any transfer or any hospitalization of the resident and to have that person receive that information immediately.  23. Every resident has the right to receive care and assistance towards independence based on a restorative care philosophy to maximize independence to the greatest extent possible.  24. Every resident has the right not to be restrained, except in the limited circumstances provided for under this Act and subject to the requirements provided for under this Act. *Note: On a day to be named by proclamation of the Lieutenant Governor, paragraph 24 of subsection 3 (1) of the Act is amended by striking out “restrained” and substituting “restrained or confined”. (See: 2021, c. 39, Sched. 1, s. 203 (3))*  25. Every resident has the right to be provided with care and services based on a palliative care philosophy.   * 1. MOH Inspections: NTR   2. Review of the Quality Improvement Plan: NTR   3. Resident Satisfaction Quarterly Report: NTR   4. Resident Admission Package (reviewed Jan 2022)   5. Dining and Snack Time Review (reviewed Aug 2022)   6. Menu Cycle Review (Summer/Fall menu reviewed May 2022)   7. Resident Council Assistant Approval (approved June 2022)   8. Home’s Philosophy Statement: * Treat others as You would like to be treated.   1. Review of the Resident Satisfaction Survey (review Nov 2021)   2. Letter of Disclosure of Non-Arms Length Relationships (reviewed Jan 2022)   3. The Residents’ Council has a membership to the Ontario Association of Residents’ Councils. Up to date. The membership certificate has been renewed for 2022-2023 and will be displayed outside the Brock St entrance on the information shelf.   4. Review of Policy Recreational Cannabis 550-M-15 (reviewed Feb 2022)   5. Review of Visitor Policy (Reviewed Sept 2022)   6. Review of Emergency Plans (reviewed Aug 2022)   7. IPAC Education: |
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| **5.0** Food Committee:  The Winter Spring menu will start Nov 21.  No Universal Concerns at this time. |
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| **6.0** Round Table:  No Universal Concerns at this time. |
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| **7.0** Date of Next Meeting: **14 November 2022** |
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| **8.0** Closing |

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Copy to Administrator, CEO, Department Heads, Team Leads, Resident Council binder, Vision Shared Drive/Team Meeting/Resident Council/2022/Nursing Home folder